

Health and Safety in dental practice

– what you need to know and do



Presented by:
Sean Trengrove

This interactive seminar will provide you with information and detail on your responsibilities under the new Health and Safety at Work Act.

Participants will receive an overview of what you should be doing in your practice to keep everyone safe and to meet the compliance requirements of the Act and associated Regulations.

This seminar will make 'reference' to the recently developed NZDA Guideline – Health and Safety in Dental Practice Policy and Procedures as well as the associated Resource Compendium.

Specific topic areas to be covered:

Background

- How the 2015 Act differs from the 1992 Act. The intent of the changes.
- Responsibilities under the Act (PCBU, Officer, Worker etc). Worker participation. Training and education. Documentation.
- Hazard identification and management
- Incident management
- Relationships with other NZDA Codes of Practice

Practical application (an introduction to what is needed and the associated forms)

- H&S Policy Statement
- Workplace inspection including checklist
- Hazard register(s) (including Hazard notification form and risk assessment)
- H&S Calendar schedule and documentation
- Staff induction and responsibilities regarding contractors
- Incident reporting (over view only)

Christchurch: Monday 3 April 2017

Venue: The George, 50 Park Terrace, Christchurch
Registration: 8.30am
Course: 8.45am - 1.00pm

Auckland: Thursday 27 April 2017

Venue: NZDA House, 1/195 Main Highway, Ellerslie, Auckland
Registration: 12.30pm
Course: 12.45pm - 5.00pm

Wellington: Tuesday 9 May 2017

Venue: Amora Hotel, 170 Wakefield Street, Wellington
Registration: 12.30pm
Course: 12.45pm - 5.00pm

Hamilton: Monday 22 May 2017

Venue: Novotel, 7 Alma Street, Hamilton
Registration: 8.30am
Course: 8.45am - 1.00pm

Auckland: Monday 29 May 2017

Venue: NZDA House, 1/195 Main Highway, Ellerslie, Auckland
Registration: 8.30am
Course: 8.45am - 1.00pm

Palmerston North: Thursday 1 June 2017

Venue: Copthorne Hotel, 110 Fitzherbert Ave, Palmerston North
Registration: 12.30pm
Course: 12.45pm - 5.00pm

Nelson: Thursday 22 June 2017

Venue: Trailways Hotel, 66 Trafalgar Street, Nelson
Registration: 8.30am
Course: 8.45am - 1.00pm

Dunedin: Monday 3 July 2017

Venue: Scenic Hotel Southern Cross, 118 High Street, Dunedin
Registration: 12.00pm
Course: 12.15pm - 4.30pm

Bring the team!

\$275.00 NZDA Members

\$175.00 Per Dental Team Member



**New Zealand
Dental Assoc.**

Course registration

Health and Safety in dental practice

- CHRISTCHURCH Monday 3 April 2017
- AUCKLAND Thursday 27 April 2017
- WELLINGTON Tuesday 9 May 2017
- HAMILTON Monday 22 May 2017
- AUCKLAND Monday 29 May 2017
- PALMERSTON NORTH Thursday 1 June 2017
- NELSON Thursday 22 June 2017
- DUNEDIN Monday 3 July 2017

PLEASE FILL IN ALL OF THE FOLLOWING DETAILS

Payment MUST be included with registration.

NAME: _____

STAFF PARTICIPANTS: _____

PRACTICE NAME: _____

POSTAL ADDRESS: _____

_____ POSTCODE: _____

TEL: _____ FAX: _____

EMAIL: _____

I AM AN NZDA MEMBER

I WORK FOR AN NZDA MEMBER

POSITION: _____

PAYMENT DETAILS

CHEQUE [PAYABLE TO NZDA]

MASTERCARD VISA

TOTAL FEE PAYABLE: \$ _____

CARD NUMBER: _____/_____/_____/_____

EXPIRY DATE: ____/____

NAME ON CARD: _____

SIGNATURE: _____

PLEASE RETURN A COPY OF THIS FORM WITH PAYMENT TO NZDA:

f: 09 580 0010 e: jill@nzda.org.nz

a: NZDA, PO Box 28 084, Remuera, Auckland 1541

Speaker:



Sean Trengrove

Sean Trengrove is Managing Director and the principal consultant for Business Intelligence New Zealand Ltd a firm that provides intelligent solutions for organisations' strategic issues including managing governance and senior management health and safety responsibilities. Working in Headquarters New Zealand Defence Force (NZDF) he was the first Director of Health and Safety and was responsible for:

- Developing and implementing the NZDF health and safety management system
- Developing a visible safety leadership regime,
- Improving hazard and safety risk management systems,
- The design and deployment of health and safety training.

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* NZDA verifies, that based on the information provided to NZDA, this activity meets the Dental Council policy requirements for CPD. NZDA CPD verification does not imply promotion or endorsement of the contents of any course. Attendees need to use professional judgment to assess the validity and usefulness of techniques, materials or therapeutic products to their own practice.